

**IMPORTANT INFORMATION about your
Woodland Bank Checking Account and Debit Card**

What You Need to Know About Overdrafts and Overdraft Fees

An overdraft occurs when you do not have enough money in your account to cover a transaction, but we pay it anyway. We can cover your overdrafts in two different ways:

1. We have standard overdraft practices that come with your account.
2. We also offer overdraft protection plans, such as a link to a Ready Reserve line of credit, or an automatic transfer from a checking or savings account, which may be less expensive than our standard overdraft practices. To learn more, ask us about these plans.

This notice explains our standard overdraft practices.

➤ **What are the standard overdraft practices that come with my account?**

We do authorize and pay overdrafts for the following types of transactions:

- Checks and other transactions made using your checking account number
- Automatic bill payments

We do not authorize and pay overdrafts for the following types of transactions unless you ask us to (see below):

- ATM Transactions
- Everyday debit card transactions

We pay overdrafts at our discretion, which means we do not guarantee that we will always authorize and pay any type of transaction.

If we do not authorize and pay an overdraft, your transaction will be declined.

➤ **What fees will I be charged if Woodland Bank pays my overdraft?**

Under our standard overdraft practices:

- We will charge you a fee of up to \$25.79 each time we pay an overdraft with a daily maximum of \$200.
- Also, if your account is overdrawn for 3 or more consecutive business days, we will charge an additional \$5 per day.

➤ **What if I want Woodland Bank to authorize and pay overdrafts on my ATM and everyday debit card transactions?**

If you also want us to authorize and pay overdrafts on ATM and everyday debit card transactions, call bookkeeping at 218-999-9952, email us at bookkeeping@woodlandbank.com, or complete the form below and drop it off at any of our locations, or mail it to: Woodland Bank, Operations Center, PO Box 960, Grand Rapids, MN 55744.

 I do not want Woodland Bank to authorize and pay overdrafts on my ATM and everyday debit card transactions.

I want Woodland Bank to authorize and pay overdrafts on my ATM and everyday debit card transactions.

Printed Name: _____

Date: _____

Checking Account Number: _____

Signature: _____